



## Clinical Group Request Calendar.

The following dates are suggested for RN and LPN clinical group requests\*. Schools can submit practicum requests concurrently, but hospital finalization of placements will occur once preceptors are confirmed.

Updated 9/25/24

### Spring 2025

<b>October 9th</b>	Requests open for all partners
<b>October 30th</b>	Requests do not "close" in InPlace, but we know many schools aim to have requests in by this date.
<b>November 29th</b>	MedStar Health will aim to respond to requests submitted in October by November 29th, and for requests submitted later, we will aim to respond within 3-4 weeks from when request was made.
<b>4 weeks before placement start</b>	To free up unused placements, reject published placements or withdraw previously accepted ones in InPlace 4 weeks before the placement starts or earlier. If you need to change placement dates, inform us. Accurate InPlace data helps us manage capacity and potentially assist other schools/students.
<b>3-4+ weeks before placement start</b>	Please add instructor and student names to remaining placements at least 3-4 weeks before the placement starts to allow enough time to complete and review onboarding requirements. Ensure instructor accounts are activated so they can access their account. <b>Delaying this step may lead to placement delays.</b>
<b>2 weeks before placement start</b>	Onboarding requirements (referred to as prerequisites in InPlace) for instructors and students should be complete and school-reviewed no less than 2 weeks prior to placement start date <b>to avoid any delays.</b>

### Summer 2025

<b>February 12th</b>	Requests open for all partners
<b>February 26th</b>	Requests do not "close" in InPlace, but we know many schools aim to have requests in by this date.
<b>March 28th</b>	MedStar Health will aim to respond to requests submitted before February 26th by March 28th. For requests submitted later, we will aim to respond within 3-4 weeks from when request was made.
<b>4 weeks before placement start</b>	To free up unused placements, reject published placements or withdraw previously accepted ones in InPlace 4 weeks before the placement starts or earlier. If you need to change placement dates, inform us. Accurate InPlace data helps us manage capacity and potentially assist other schools/students.
<b>3-4+ weeks before placement start</b>	Please add instructor and student names to remaining placements at least 3-4 weeks before the placement starts to allow enough time to complete and review onboarding requirements. Ensure instructor accounts are activated so they can access their account. <b>Delaying this step may lead to placement delays.</b>
<b>2 weeks before placement start</b>	Onboarding requirements (referred to as prerequisites in InPlace) for instructors and students should be complete and school-reviewed no less than 2 weeks prior to placement start date <b>to avoid any delays.</b>

\*The above dates are used for MWHC and MGUH clinical groups and practicums. Please note, MWHC and MGUH have a deadline of 12/20/24 (Spring Semester) and 4/18/25 (Summer Semester) for clinical coordinators to assign students to placements. All placements without an assigned student at these locations will be re-allocated.



It's how we **treat people.**

BRAND

